

Record of Proof of Vaccination

By the order of the commissioner of health and mental hygiene to require **covid-19 vaccination in the workplace**, signed on 12/13/2021, the business shall maintain a record of proof of vaccination. Such record shall include:

- i. the worker's name; and
- ii. whether the person is fully vaccinated; and
- iii. for a worker who submits proof of the first dose of a two-dose vaccine, the date by which proof of the second dose must be provided, which must be no later than 45 days after the proof of first dose was submitted; and
- iv. for a worker who does not submit proof of COVID-19 vaccination because of a reasonable accommodation, the record must indicate that such accommodation was provided, and the covered entity must separately maintain records stating the basis for such accommodation and any supporting documentation provided by such worker;

1. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No

2. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No

3. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No

4. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No

5. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No

6. Employee Name (员工名字): _____

Is she/he fully vaccinated (是否打过完整疫苗)? Yes No



TO BE POSTED IN PUBLIC-FACING LOCATION

**Affirmation of Compliance With
Workplace Vaccination Requirements**

Name of Business

Street Address

City

State

ZIP Code

I affirm that I have read the December 13, 2021 Order of the New York City Commissioner of Health requiring vaccination of workers and that my workplace is in compliance with the Order.

Signature

Date

Name (printed)

Title